

**EDUCATION (GROUP-5) DEPARTMENT
NOTIFICATION**

Jaipur, February 8, 2017

G.S.R.114 .-In exercise of the powers conferred by section 19 of the Rajasthan Schools (Regulation of Fee) Act, 2016 (Act No. 14 of 2016), the State Government hereby makes the following rules, namely:-

1. Short title and commencement.- (1) These rules may be called the Rajasthan Schools (Regulation of Fee) Rules, 2017.

(2) They shall come into force from the date of their publication in the Official Gazette.

2. Definitions.- (1) In these rules, unless the context otherwise requires,-

(a) "Act" means the Rajasthan Schools (Regulation of Fee) Act, 2016, (Act No. 14 of 2016);

(b) "Form" means Form appended to these rules; and

(c) "Student" means student studying in first class to twelfth class.

(2) The words and expressions used but not defined in these rules shall have the same meanings as assigned to them in the Act.

3. Procedure for conducting meeting of Parent-Teachers Association.- (1) The Principal or Head of the School shall be the Chairperson of the Parent-Teachers Association constituted under sub-section (1) of section 4 of the Act. The Secretary of the Parent-Teachers Association shall be a Senior Teacher of the School nominated by the Principal or Head of the School.

(2) The Chairperson of the Parent-Teachers Association shall call the meeting of the Association. The Secretary shall issue notice of the meeting in Form-I, fifteen days in advance, to all members of the Parent-Teachers Association.

(3) The notice shall contain the place, time and agenda of the meeting. The notice shall be served on each member of the Parent-Teachers Association in the manner as the Chairperson of the Parent-Teachers Association thinks fit and shall be displayed on the notice board of the school. It shall also be circulated in each classroom and uploaded on the website of the school, if such facility is available.

(4) The quorum for the meeting shall be ten percent of the total strength of members, in absence of quorum, the Chairperson shall adjourn the meeting for half an hour and if quorum is not

complete, the meeting shall be adjourned and shall be recalled after fifteen days.

(5) Every meeting shall be preside over by the Chairperson and in his absence, by a Presiding Officer chosen by the members present amongst themselves.

(6) The Secretary of the Parent-Teachers Association shall prepare the minutes of the meeting within fifteen days from the date of the meeting. The minutes shall be displayed on the notice board of the school and uploaded on the website of the school, if such facility is available. The copy of minutes of the meeting shall also be made available to the District Education Officer concerned and the State Government, as and when required.

4. Duties and functions of Parent-Teachers Association.-

The Association shall discharge the following duties and perform the following functions, namely:-

- (i) to get information about Tuition fees, Term fees and fees for co-curricular activities as decided by the School Level Fee Committee;
- (ii) to observe completion of syllabus as per the planning;
- (iii) to assist school for planning of other co-curricular activities; and
- (iv) to assess the needs of co-curricular activities.

5. Constitution of School Level Fee Committee.- (1)

Within ten days of the constitution of Parent-Teachers Association, wide publicity about the process of constitution of the School Level Fee Committee shall be given in each class room of the school. The notice, of not less than seven days, for constitution of the School Level Fee Committee served on each member of the Parent-Teachers Association in the manner as the Chairperson of the Parent-Teachers Association thinks fit and shall be displayed on the notice board of the school. It shall also be circulated in each classroom and uploaded on the website of the school, if such facility is available.

(2) The applications shall be invited from the willing parents in written or online, if such facility is available, before the date fixed for draw of lottery.

(3) A lottery shall be randomly drawn from the applications received. The detailed minutes of the meeting where lottery has been drawn shall be circulated to all the parents and shall be made

forwarded to the District Education Officer concerned along with the list of members of the School Level Fee Committee.

6. Duties and functions of School Level Fee Committee.-

The School Level Fee Committee shall, in addition to the powers and functions specified in the Act, discharge the following duties and perform the following functions, namely:-

- (a) to oversee the compliance of the provisions of the Act and rules made thereunder;
- (b) to take decision on proposals received from Management, regarding determination of fee within time specified in sub-section (3) of section 6 of the Act; and
- (c) to make available necessary documents to the Divisional Fee Regulatory Committee or Revision Committee, as the case may be, where appeal is filed by the Management.

7. Meeting of the School Level Fee Committee.- (1) The Chairperson of the School Level Fee Committee shall call the meetings of the School Level Fee Committee. The Secretary of the committee shall issue notice of meeting to the members of the School Level Fee Committee in Form-II. The notice shall be issued fifteen days before the date of meeting.

(2) The notice shall be sent to each member of the School Level Fee Committee by registered post or delivered through any other mode. The acknowledgement of notice shall be preserved for a period of one year.

(3) No business shall be transacted in the meeting of the School Level Fee Committee unless four members are present out of which at least two shall be the parent members of the School Level Fee Committee. If there is no quorum, the Chairperson of the School Level Fee Committee shall adjourn the meeting. The adjourned meeting shall be recalled again after the lapse of ten days from the date of the meeting which is adjourned.

(4) The Secretary of the School Level Fee Committee shall prepare minutes of the meeting and circulate the same to all the members within fifteen days from the date of the meeting.

(5) The minutes of the meeting shall be made available to the District Education Officer or Deputy Director concerned, as and when required.

(6) If a parent member is absent for three consecutive meetings, his membership shall be deemed to be cancelled and such vacancy

